

Building		Room Number	
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Residence Life Damage Responsibility Form

By reporting this damage, I/we understand that the person(s) listed as responsible will make any restitution necessary for the repairs of the damages listed. I/We also understand that by completing this form, I/we will only be charged the cost of the damages and not receive the “damage/destruction/defacement” fine from the Office of Residence Life as listed in the Community Standards.

**I/We understand that forging, altering or falsifying another student’s signature(s) below violates The Code of Student Conduct; Rule 10 – Acts of Dishonesty or Falsifying University Records would make me/us subject to disciplinary action.*

Any damages not listed on this form that are found during check out will receive the \$100 “damage/destruction/defacement” charge in addition to any costs associated with repairing the damage.

Damage Description	
Specific Location in Room	
Person(s) Responsible	
Person(s) Responsible	

Damage Description	
Specific Location in Room	
Person(s) Responsible	
Person(s) Responsible	

Damage Description	
Specific Location in Room	
Person(s) Responsible	
Person(s) Responsible	

This form will not be valid unless all residents of the room have signed the back page.

Damage Description	
Specific Location in Room	
Person(s) Responsible	
Person(s) Responsible	

Damage Description	
Specific Location	
Person(s) Responsible	
Person(s) Responsible	

Damage Description	
Specific Location	
Person(s) Responsible	
Person(s) Responsible	

Damage Description	
Specific Location	
Person(s) Responsible	
Person(s) Responsible	

Roommate Signatures (ALL roommates must sign):

1 _____ 4 _____

2 _____ 5 _____

3 _____

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