

SGA IT Committee Meeting Minutes

Time and Place of Meeting: The meeting took place in Bobby Flack's office on Wednesday February 7, 2007 at 3:00pm-3:30pm approx.

Attendance: Ralph Jones, IT co-chair was in attendance along with Bobby Flack, Chief Information Officer for Mount St. Mary's University. (Mike Sorrentino is on a SGA hiatus in order to prepare for Mock Trial regional competition).

Topics Discussed:

- Email Box Size and Configuration – Ralph Jones brought up the size of mailboxes and inquired if there were any changes planned by IT. Bobby Flack responded that student mailbox size was just increased this year to 20mb and that increasing it further would be prohibitive. Flack also mentioned that the primary drain on their email server resources was keeping old emails. No policy changes are planned at this point, but IT may reconsider changes in the future. IT will transition to Exchange Server 2007 over the summer.
- Computer Password Security – Flack discussed plans to increase the security of passwords used to log into computer systems on campus. Right now the school's default passwords are of "medium security" and, according to Flack, need to be strengthened. IT plans to introduce a new policy in the coming months to help create "strong" passwords. Jones inquired about what end-users (students) would see in terms of this policy. Flack responded that final plans were not yet in place, but that students might be required to change passwords at some point in the future.
- Mount Website Speed Problems – Jones asked if the IT department was doing anything to help improve the speed of the Mount website. Flack responded that the IT Department is aware of the speed issues on the Mount Website. The issues are caused by an inefficient method for compiling information on each page. In the last few weeks the IT department has made some strides in improving the situation. In time the issue should be resolved.

Outcomes:

- ✓ Email boxes will stay as they are at least through the summer when IT transitions to Exchange server 2007, at which point issues of policy will be revisited.
- ✓ Passwords will be strengthened with new policy in coming months. (Case-sensitive, symbols, etc.)
- ✓ Website speed problems and their fix are under review and additional work is to be performed in the coming months.

Plans for Future Meetings:

- ✚ Discuss specifics of password policy
- ✚ Monitor progress of website function improvements.