

Setting up a Class Web Page

1. Establish an easy form of communication (email address). You can use your own email address, but it helps to use general mailbox. To set up a Class e-mail address where class members can contact the class rep. with news as well as where information can be sent from.
 - a. You can use any e-mail service. It is easy to set up a free address, using Yahoo (www.yahoo.com) or Google (www.google.com) you can make the address easily recognizable for example: MSMclass74@yahoo.com.
2. Your class website will become an online gathering place for your class. Even if you have never created a website, we are sure you will find this fairly easy *and* many services are available for free.
Some to consider are: www.webs.com
www.wordpress.com
www.wix.com/free/website
3. After your site is set up we are sure you will enjoy developing your pages, adding text and uploading photos. Examples of Reunion Class pages are:

Class of 1974 www.msmclass74reunion.webs.com

Class of 1989 www.msm89reunion.wordpress.com

Class of 1994 www.msm94reunion.wordpress.com

Class of 1999 www.mysite.verizon.net/vzepi4q3/msmreunionwebsite/index

Do you want to put your yearbook on your site? You will need to scan the pages you want to include, if the file is too large to post on your site, you can use a **free** file sharing site: www.4shared.com . After uploading the yearbook, you can then put a link on the website that visitors could click and download their own electronic copy of the Yearbook; for example:

www.msmclass74reunion.webs.com/yearbookclassroster.htm

Which leads to: http://www.4shared.com/file/80475723/3200d249/MSM_Class_of_1974.html

Remember Facebook (www.facebook) and LinkedIn (www.linkedin)! They are both excellent resources to use to reconnect with your classmates.

If you have any questions about developing your class web page, contact the Alumni Office at alumni@msmary.edu or 301 447-5362.

Many thanks to John Jaffee, C'74 set up his class website last year as his class was celebrating their 35th reunion. Thank you to John for putting together these easy steps so that other classes could set up their own class website!