

Mount St. Mary's University
Traditional Undergraduate Program
Application and Learning Agreement
Independent Study/Tutorial Form

Note: If this course is for a *summer session*, you will also need to fill out a summer registration form and submit it to accounting and finance. For Fall or Spring semester, a separate registration form is not necessary.

Please return to Associate Provost, Bradley 223

Semester & Year _____ Credits ____ Grading : Letter ____ P/F ____

Student _____ ID # _____

Faculty Mentor/Teacher _____

Course Number and Title _____

Independent Study: advanced level study with a faculty mentor involving a substantial scholarly or creative project designed by the student in concert with the mentor; normally requires junior or senior status.

Practicum

Tutorial: version of a regular course otherwise unable to be completed because of

- 1. administrative cancellation of regular course
- 2. unavoidable schedule conflicts
- 3. incompatibility of usual sequence or cycle of course with student need
- 4. other reasons

Brief explanation of details for 2, 3, or 4:

Learning Agreement

Three most important learning objectives:

- 1.
- 2.
- 3.

Course requirements that will help student achieve these objectives. Please include projected number of meetings and deadlines for work to be completed.

Signatures to Agreement

Student Date

Faculty Mentor/Teacher Date

Department Chair Date

Dean of College or School Date

Associate Provost Date

Faculty - This independent study/tutorial form:

- requires payment
- constitutes partial fulfillment of contractual obligation for course load under 3-4 or 4-3
- is offered *pro bono*