

Blackboard FAQ



What is Blackboard?

A web-based Learning Management System



- **Your courses!** Every class you are taking will have its own Blackboard course site
- **Online!** Work wherever you want → if you can get online, you can get to Blackboard
- **24-hour access!** Work whenever you want (even at 2am!)



Does every Professor use Blackboard?

Not every professor uses Blackboard, but many do use it!



How can I log into Blackboard?

- On the web, navigate to blackboard.msmary.edu *(do not type www.)*
- On the Blackboard Academic Suite page, click **User Login**.
- On the login screen, enter your Mount username and password, and then click **Login**. *(Do not type MOUNT before your username)*
- Your courses are listed under the section **My Courses**. To go into a class, just click on the course name link.



What can I do in Blackboard?

While every course site will be different, here are some examples:

- | | |
|--------------------------------------|--|
| ✓ Get a copy of your course syllabus | ✓ Check your grades |
| ✓ E-mail your professor & classmates | ✓ Look for assignments |
| ✓ Have an online discussion | ✓ Submit assignments |
| ✓ Take a test | ✓ Find out your professor's office hours |

A Quick Tour of a Blackboard Course Site

Menu Bar

Click on the buttons to get to different features.

Announcements

These show up when you enter the course site.

Course Information / Course Documents

May contain Syllabus, course schedule, and other important documents

Staff Information

Your Professor's name, office location, office hours, and phone number

Communication

Contains various communication tools, including E-Mail

External Links

Contains links to other websites

Tools

Contains various tools, including My Grades, a calendar tool, and more!

Blackboard Academic Suite - Windows Internet Explorer

http://blackboard.msmary.edu/webapps/portal/frameset.jsp?tab_id=_2_1&url=%2Fwebapps%2Fblac

File Edit View Favorites Tools Help

Blackboard Academic Suite

Home Help Logout

My Modules My Courses

Announcements

Course Information

Staff Information

Course Documents

Assignments

Communication

Discussion Board

External Links

Tools

0809 FALL PRIN OF MARKETING# (BUS 313 1 0809 FALL) > ANNOUNCEMENTS

VIEW TODAY VIEW LAST 7 DAYS VIEW LAST 30 DAYS VIEW ALL

August

Mon, Jul 28, 2008 -- FRESHMEN - Schedule Information!

Announcements

When you enter your course site, you will see the most recent announcements.

Having trouble logging in? Getting an error?
Need help ?

Help Desk

301-447-5805 (on-campus call xHELP)
HelpDesk@msmary.edu

